

# miniEnterprise 2022

Official COVID-19 Plan

UBC Sauder School of Business

FEBRUARY 26, 2022 – THE 14TH ITERATION

[minienterprize.org](http://minienterprize.org)

# Index



## INTRODUCTION

The COVID-19 Safety Plan below is based on current public health guidance at the time of publication. Based on the evolving epidemiological situation, miniEnterprize may need to significantly change safety measures to protect the safety and wellbeing of participants. All updates will be published on the miniEnterprize website with material changes communicated by email to registered attendees.

## OVERVIEW

<b>1. Proof of Vaccination</b>
<b>2. Universal Masking</b>
<b>3. Venue Capacity</b>
<b>4. Safety Checks</b>
<b>5. Event Amendnents</b>
<b>6. New Refund Policy</b>

# COVID-19 Safety Plan

## VACCINATION SUBMISSION

- By order of the Provincial Health Officer, miniEnterprize will require proof of full vaccination for all participants, including, but not limited to, attendees, speakers, judges, sponsors, and Opportunity Fair exhibitors. The miniEnterprize Executive Team are all fully vaccinated.
- Participants must submit proof of vaccination with any combination of Health Canada approved vaccines or World Health Organization approved vaccines by *Friday, February 18th at 11:59 PM PDT*.
- For clarity, participants must receive their second dose of a Health Canada or WHO approved vaccine by *Sunday, February 12th at 11:50 PM PDT*. Alternatively, participants must receive their first dose of the Johnson & Johnson vaccine by the above date.
- If you have a valid contraindication or deferral for COVID-19 vaccination, you must apply for an exemption directly with the Provincial Health Officer.
- Participants cannot provide a negative COVID-19 test in lieu of submitting proof of vaccination.
- Please upload proof of vaccination, ideally a BC Vaccine Card to [bit.ly/cahsvax](https://bit.ly/cahsvax). In compliance with the Personal Information Protection Act, all data is stored in Canada. While the information is retained, it will only be accessible to our Director of Administration. Personal information will be deleted thirty days after miniEnterprize 2022.
- By attending miniEnterprize 2022, you are giving your informed consent to the collection of personal information to meet the proof of vaccination requirement. Further, you are providing your informed consent to the retention of your proof of vaccination until thirty days after the conference.

# COVID-19 Safety Plan



## UNIVERSAL MASKING

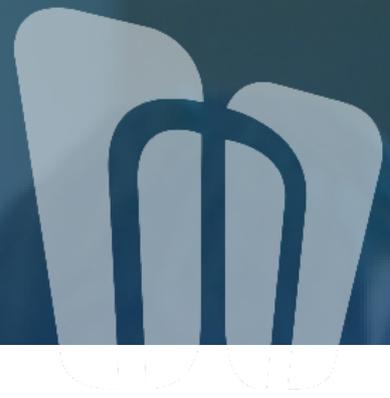
- MiniEnterprize requires all participants to wear medical masks (IE: surgical or procedure masks) covering both their nose and mouth in public spaces, including, but not limited to, presentation rooms, hallways, elevators, lobbies, bathrooms, and lecture halls.
- During presentations and judging, participants must wear a mask at all times, including while seated and while speaking. Participants may momentarily lower their mask while actively eating or drinking.
- Face shields, masks with exhalation valves, cloth masks, and bandanas do not meet this requirement.
- Participants who fail to properly wear a mask will not be permitted to attend miniEnterprize 2022 and will not receive a refund.

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## VENUE CAPACITY

- MiniEnterprize will run all conference events at 50% capacity to allow for physical distancing. This includes, but not limited to, opening and closing ceremonies, workshops, presentation rounds, and finalist presentations. The only events that may exceed capacity are congregations in the CPA Hall which includes, but not limited to, registration check-in, breaks, transitions, lunch distribution, and Opportunity Fair.
- This capacity will generally provide at least three feet (one metre) of physical distance between participants, as recommended by the US Centre for Disease Control for K to 12 schools.
- We are offering virtual registration for to meet the best interests of those who would like to remain safe and comfortable at home.

# COVID-19 Safety Plan



## SAFETY CHECKS

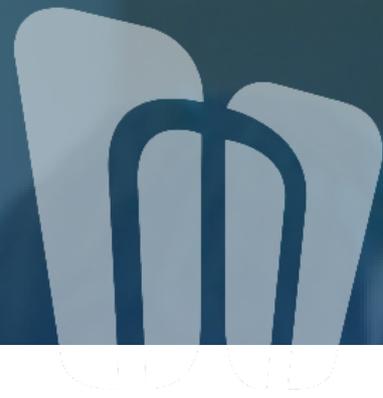
- A couple days leading up to the conference, participants will be sent a COVID-19 self-assessment which must be completed before registration check-in at the venue.
- Some participants may be asked to show in-person proof of vaccination for reconfirmation at registration check-in if prior submission was subject to technical difficulties.
- All participants will be screened with a temperature checker at registration check-in.
- Participants who experience COVID-19 symptoms shortly before or on the day-of are asked to stay home. Please review page 5 for our new refund policy.

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## EVENT AMENDMENTS

- Contingent on the status of COVID-19 and health restrictions leading up to the conference, the opening and closing ceremonies may be broadcasted on YouTube Live than in a lecture hall.
- To reduce risk of COVID-19 spreading in lecture halls, one out of three of our workshops, *Junior Achievement BC's "Personal Branding"* workshop will be held over Zoom. Attendees who select and become assigned to this workshop will join the Zoom call through their own device while socially distanced in permitted areas of the venue. Virtual attendees will call in.
- Sharing of food or beverages among participants is prohibited, whether during lunch or breaks.

# COVID-19 Safety Plan



## NEW REFUND POLICY

- MiniEnterprize will fully refund participants who do not pass COVID-19 screenings, including, but not limited to, participants who indicate an abnormally high temperature and/or experience COVID-19 symptoms shortly before or on the day-of. Such participants are directed to self-isolate by public health.
- MiniEnterprize will fully refund and immediately send participants home who develop COVID-19 symptoms during the conference.
- Attendees who experience COVID-19 symptoms leading up to the conference, or, for reasons of security and comfort, may choose to transfer their in-person attendance to be online. Transfer requests must be sent to [administration@minienterprize.org](mailto:administration@minienterprize.org) by *Saturday, February 26th at 6:00 AM* the latest. The refund will be the difference between an in-person and virtual ticket, dependent on the time they registered.
- Refund requests for any other reason are not accepted at this time.
- If miniEnterprize is unable to operate due to public health guidance, logistical challenges, or commercial impracticability, miniEnterprize may, in its sole discretion, cancel and/or move the miniEnterprize 2022 conference fully online. In such an event, miniEnterprize reserves the right to transfer registration fees to future miniEnterprize iterations.

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## CONTACT

- For any health and safety inquiries and/or notices, please contact *Fiona Zhou*, our Director of Administration at [administration@minienterprize.org](mailto:administration@minienterprize.org).
- Urgent matters can be directed to *Andrea Lui*, our Chair at [chair@minienterprize.org](mailto:chair@minienterprize.org).

